

## ABERDEEN CITY COUNCIL

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COMMITTEE	<b>Finance, Policy and Resources</b>
DATE	<b>26<sup>th</sup> September 2013</b>
DIRECTOR	<b>Gayle Gorman</b>
TITLE OF REPORT	<b>Request for Approval of Expenditure for Provision of Lifeguards in Swimming Pools attached to Schools tender.</b>
REPORT NUMBER:	<b>ECS/13/064</b>

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### **1. PURPOSE OF REPORT**

This report advises Committee of the intention to go out to tender for the provision of lifeguards during curriculum time in swimming pools attached to schools. The tender would cover a maximum period of three years. This report also seeks approval of the estimated expenditure as detailed in this report.

### **2. RECOMMENDATION(S)**

It is recommended that the Committee approves:

- the estimated expenditure of £60,000 per annum for the provision of lifeguards in swimming pools attached to schools, in accordance with SO1(3) of the Council's Standing Orders Relating to Contracts and Procurement. For the three-year period this is a total estimated expenditure of £180,000.

### **3. FINANCIAL IMPLICATIONS**

The Council has budgeted £60,000 in the current financial year 2013-14 to supply qualified lifeguards during curriculum swimming. This expenditure is currently with two different providers.

There is also a £60,000 budget in each of the next three financial years to cover these costs.

### **4. OTHER IMPLICATIONS**

The total estimated spend on the provision of lifeguards for the three-year period is £180,000 which is above the threshold set under Directive

2004/18/EC (and as referred to in the Public Contracts (Scotland) Regulations 2012) – and so tendering will be undertaken in accordance with these Regulations, whereby a full EU compliant tender process is required.

## **5. BACKGROUND/MAIN ISSUES**

Aberdeen City Council has responsibility for ensuring safety in swimming in schools where it is the employer. As part of this responsibility the Council provides the safety policy, guidance and procedures for swimming, and ensures that its employees receive any necessary training to carry out their tasks. The Council has a requirement to ensure that there is a qualified lifeguard on poolside to National Pool Lifeguard Qualification (NPLQ) standard when activity is taking place in the pool.

This tender process, which will ensure that this requirement is met and that we have a safe environment for our young people to carry out aquatics, will be led by Education, Culture and Sport in conjunction with the Central Procurement Unit (CPU) and Legal Services. The contract shall be awarded on the basis of the most economically advantageous tender from the point of view of the Council.

## **6. IMPACT**

The implementation of this contract will ensure the Council has a safe environment in place for young people to carry out aquatic activity during curriculum time. Failure to progress with this tender would mean that schools would no longer be able to utilise swimming pools attached to schools for curriculum delivery.

## **7. BACKGROUND PAPERS**

No background papers to this report

## **8. REPORT AUTHOR DETAILS**

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